

I hereby give notice that a meeting of Horizons Regional Council will be held on:

Date: Tuesday, 26 March 2019
Time: 10.00am
Venue: Tararua Room Horizons Regional Council
11-15 Victoria Avenue
Palmerston North

REGIONAL COUNCIL

AGENDA

MEMBERSHIP

Chair	Cr EB Gordon JP
Deputy Chair	Cr PW Rieger, QSO JP
Councillors	Cr JJ Barrow
	Cr LR Burnell, QSM
	Cr DB Cotton
	Cr RJ Keedwell
	Cr GM McKellar
	Cr JM Naylor
	Cr NJ Patrick
	Cr BE Rollinson
	Cr CI Sheldon
	Cr WK Te Awe Awe

Michael McCartney
Chief Executive

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Full Agendas are available on Horizons Regional Council website
www.horizons.govt.nz

for further information regarding this agenda, please contact:
Julie Kennedy, 06 9522 800

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SERVICE CENTRES	Kairanga Cnr Rongotea & Kairanga-Bunnythorpe Rds, Palmerston North	Marton 19-21 Hammond Street	Taumarunui 34 Maata Street	Woodville Cnr Vogel (SH2) & Tay Sts
REGIONAL HOUSES	Palmerston North 11-15 Victoria Avenue	Whanganui 181 Guyton Street		
DEPOTS	Levin 120-122 Hokio Beach Rd	Taihape 243 Wairanu Rd		
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AGENDA

1 WELCOME / KARAKIA

2 APOLOGIES AND LEAVE OF ABSENCE

At the close of the Agenda no apologies had been received.

3 PUBLIC FORUMS: Are designed to enable members of the public to bring matters, not on that meeting's agenda, to the attention of the local authority.

DEPUTATIONS: Are designed to enable a person, group or organisation to speak to an item on the agenda of a particular meeting.

Requests for Public Forums / Deputations must be made to the meeting secretary by 12 noon on the working day before the meeting. The person applying for a Public Forum or a Deputation must provide a clear explanation for the request which is subsequently approved by the Chairperson.

PETITIONS: Can be presented to the local authority or any of its committees, so long as the subject matter falls within the terms of reference of the council or committee meeting being presented to.

Written notice to the Chief Executive is required at least 5 working days before the date of the meeting. Petitions must contain at least 20 signatures and consist of fewer than 150 words (not including signatories).

Further information is available by phoning 0508 800 800.

4 SUPPLEMENTARY ITEMS

To consider, and if thought fit, to pass a resolution to permit the Committee/Council to consider any further items relating to items following below which do not appear on the Order Paper of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended), and the Chairperson must advise:

- (i) The reason why the item was not on the Order Paper, and
- (ii) The reason why the discussion of this item cannot be delayed until a subsequent meeting.

5 MEMBER'S CONFLICT OF INTEREST

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this Agenda.

Minutes of the twenty-fifth meeting of the tenth triennium of Horizons Regional Council held at 10.18am on Tuesday 26 February 2019, in the Tararua Room Horizons Regional Council, 11-15 Victoria Avenue, Palmerston North.

PRESENT Crs EB Gordon JP (Chair) (from 11.00am), JJ Barrow (to 12.36am), LR Burnell QSM (via audiovisual link), DB Cotton (from 11.00am), RJ Keedwell, GM McKellar (from 11.00am), JM Naylor (from 11.00am), NJ Patrick, PW Rieger QSO JP (Chair from 10.18am to 10.19am), BE Rollinson (from 11.00am), CI Sheldon, WK Te Awe Awe.

IN ATTENDANCE Chief Executive Mr MJ McCartney
Group Manager
Corporate and Governance Mrs JA Kennedy
Committee Secretary Mr C Grant

ALSO PRESENT At various times during the meeting:

Dr N Peet (Group Manager Strategy & Regulation), Mr R Strong (Group Manager River Management), Dr J Roygard (Group Manager Natural Resources & Partnerships), Mr G Shirley (Group Manager Regional Services & Information), Mr J Twomey (Senior Policy Analyst Iwi), Mr T Bowen (Principal Advisor), Ms R Tayler (Manager Strategy & Policy), Ms A Calman (Management Accountant), Ms C Morrison (Media & Communications Manager), a member of the public, and a member of the press.

The meeting was opened at 10.18am by Cr Rieger (Chair) and adjourned until 11.00am when Cr Gordon assumed his role as Chair.

WELCOME

The Chair welcomed everyone to the meeting and invited Cr Te Awe Awe to say a Karakia. He thanked Cr Rieger for opening and then adjourning the meeting in his absence.

APOLOGIES

An apology was noted from Cr Barrow for early departure from the meeting.

PUBLIC FORUMS / DEPUTATIONS / PETITIONS

There were no requests for public speaking rights.

SUPPLEMENTARY ITEMS

Item 9.3, Report of Passenger Transport Committee meeting.

MEMBERS' CONFLICTS OF INTEREST

There were no conflicts of interest declared.

CONFIRMATION OF MINUTES – 18 December 2018

19-414 **Moved** **Rieger/Patrick**

That the minutes of the Regional Council meeting held on 18 December 2018 as circulated, be confirmed as a correct record

CARRIED

CONFIRMATION OF MINUTES – 12 February 2019

19-415 **Moved** **Cotton/Sheldon**

That the minutes of the Regional Council meeting held on 12 February 2019 as circulated, be confirmed as a correct record.

CARRIED

CHIEF EXECUTIVE'S REPORT

The Chief Executive (CE) presented his report and noted the information contained in the attachments. He took Members through the detail of the report and responded to Members' questions of clarification.

19-416 **Moved** **Gordon/Barrow**

That the Chief Executive's report be received.

CARRIED

COUNCIL APPOINTEES TO TE KŌPUKA NĀ TE AWA TUPUA

Report No 19-15

Horizons Regional Council's responsibilities, as detailed within Te Awa Tupua (Whanganui River Claims Settlement) Act 2017, includes appointing members to Te Kōpuka nā Te Awa Tupua (Te Kōpuka). This report formally informed Council of those members that had been selected to represent the interest groups and provided an update on Te Kōpuka. Dr Peet (Group Manager Strategy & Regulation) introduced the item and explained the purpose of the group.

19-417 **Moved** **Cotton/Patrick**

It is recommended that Council:

- a. *receives the information contained in Report No. 19-15*
- b. *ratifies the selection of the interest group members:*
 - *Rory Smith, Tourism;*
 - *Geoff Burton, Primary Industries;*
 - *Keith Beautrais, Environmental, Conservation; and*
 - *Nicole Dryden, Recreation.*

CARRIED

NEXT STEPS: FRESHWATER PLANNING

Report No 19-16

This paper sought Council direction on changes to the One Plan (OP), and on a pilot approach to catchment planning in the Manawatū catchment. Dr Peet (Group Manager Strategy & Regulation) explained the content of the item and recommendations which were in two parts: The ongoing OP change process relating to intensive land use provision; and freshwater futures and catchment planning. Mr Bowen (Principal Advisor) emphasised the need for ongoing community and stakeholder engagement. He then outlined the recommendations relating to an approach for catchment planning and the proposed establishment of a Co-Governance Committee (CGC) to recognise iwi interests. It was anticipated that the CGC would comprise equal numbers of councillors and iwi representatives.

Cr Barrow explained his concerns relating to the proposed governance structure of the CGC. He believed fair representation would not be achieved without also including stakeholder and community group representation and he noted a possible conflict of interest with iwi participation due to their involvement in a litigious process with consents for waste water treatment plants. Dr Peet explained that community and stakeholder group representation was critical to the strategy development, and explained the role of iwi at a governance level as opposed to a publicly notified consent process. Members discussed the proposal, provided their views and comments, and sought clarification around concerns relating to remuneration for the CGC, total cost to the ratepayer, and the focus of the project scope.

The Chair separated out the recommendations.

Recommendations a. – f. were put by the Chair.

19-418

Moved

Naylor/Rieger

It is recommended that Council:

a. receives the information contained in Report No. 19-16;

In relation to the intensive land use provisions of the One Plan:

b. withdraws the part of resolution 18-370 (25 September 2018) that directs the Chief Executive to prepare an application to the Minister for the Environment for a streamlined planning process for Plan Change 2, namely SP18-105 b. and c;

c. agrees to proceed towards notification of a plan change that will include both an update to table 14.2 in the One Plan, and changes to associated rules and policies with the intent of providing a realistic consenting pathway aligned to the Regional Policy Statement;

d. notes that the Chair and officers have met with the Minister for the Environment and his officials;

e. notes that the Chair has written to the Minister for the Environment and offered ongoing engagement both with the Minister and his officials as plan changes are progressed;

f. notes that the proposed plan change will be progressed in parallel with the catchment planning process under Freshwater Futures;

CARRIED

Recommendations g. – l. were put separately by the Chair with a wording amendment made to recommendation h. A new recommendation m was included.

19-419

Moved

Naylor/Keedwell

It is recommended that Council

In relation to catchment planning:

g. endorses the general approach to catchment planning outlined in Annex A;

CARRIED

h. agrees to a pilot of this approach in the Manawatū catchment;

CARRIED

i. notes the process and scope detailed in the project brief for Te Ia o Manawatū in Annex B, in particular the proposed governance arrangements for the process, the proposed scope of the project and details of community and stakeholder engagement and involvement;

CARRIED

j. agrees to the principle of shared governance of Te Ia o Manawatū process with iwi;

CARRIED

k. invites a discussion with iwi about a shared governance arrangement for Te Ia o Manawatū process;

CARRIED

l. directs the Chief Executive to prepare an issue of Around the Region on freshwater planning, a stakeholder engagement plan and a communications plan.

CARRIED

m. requires the Chief Executive to report regularly to Council (at least every two months) on progress with Te Ia o Manawatū.

CARRIED

The meeting adjourned at 12.36pm.

Cr Barrow left the meeting at 12.36pm.

The meeting reconvened at 11.11pm.

AFFIXING OF THE COMMON SEAL

Report No 19-17

This paper reported on documents to which Horizons Regional Council's Common Seal had been affixed

19-420

Moved

Rieger/McKellar

That the Council:

- a. *acknowledges the affixing of the Common Seal to the below mentioned documents.*
 - *Warrant Card*
Enforcement Officer
Caleb Smith

 - *Grazing land lease - renewal*
Lessee: Shannon & Co Ltd
Area: 7.1224 ha
Location: Napier Road, Ashhurst Bridge
Period: 1 June 18 – 31 May 2027

 - *Grazing land lease - renewal*
Lessee: Strachan Land Co Ltd
Area: 12.8 ha
Location: Rangitikei River Lease – Reu Reu Road, Halcombe
Period: 1 August 16 – 31 July 2025

 - *Warrant Card*
Enforcement Officer
Cristina Maroc

 - *Grazing land lease - renewal*
Lessee: Grant Ewan & Debbie Waitiri
Area: 7 ha
Location: Parewanui Road Bulls, Rangitikei River Lease
Period: 1 January 19 – 31 December 2027

CARRIED

COUNCILLORS' WORKSHOP ATTENDANCE - 18 DECEMBER 2018 TO 19 FEBRUARY 2019

Report No 19-18

This item noted the Councillors' Workshop Attendance from 18 December 2018 to 19 February 2019.

19-421

Moved

Rieger/McKellar

It is recommended that Council:

- a. *receives the information contained in Report No. 19-18 and Annex.*

CARRIED

General subject of each matter to be considered	Reason for passing this resolution	Ground(s) under section 48(1) for the passing of this resolution
PX1 Confirmation of Public Excluded Meeting held on 18 December 2018	s7(2)(h) - the withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
PX2 Confirmation of Public Excluded Meeting held on 12 February 2019	s7(2)(h) - the withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
PX3 Council / Committee to consider whether any item in the Public Excluded minutes can be moved into the public domain and define the extent of the release		
PX4 Members' Questions		

The meeting adjourned to the Public Excluded part of the meeting at 1.15pm and resumed at 1.22pm.

The meeting closed at 1.23pm.

Confirmed

CHIEF EXECUTIVE

CHAIR



CHIEF EXECUTIVE'S REPORT TO COUNCIL

Tuesday, 26 February 2019

Michael McCartney – Chief Executive

Introduction

1. This report updates members on key organisational activities. Members are asked to view the upcoming events in the Council Update (Annex A) and advise us of any meetings/events that may be of interest.

Planning and Policy

2. Council has formally adopted the Supporting Information to the 2019-20 Consultation Document. The Consultation Document aligns both in an activity sense and rate indication to that of year two of the 2018-28 Long-term Plan. Public feedback is now open with the submission period ending on 25 March 2019.
3. At the February 2019 Council meeting, members will receive a detailed paper around the One Plan Change process and the approach to the wider Freshwater Future initiative. Both these projects will demand a great deal of work from staff over the coming months and years.
4. The Chairman has formally written to Minister Parker following up on our meeting with him late last year. The Chair has requested a regular and open communication line with the Minister to keep him updated on the One Plan Change process.
5. Staff are also working closely with Ministry officials around the One Plan Change process, having held a number of briefings to date.

Regulatory

6. Currently the regulatory team are managing several current and potential formal enforcement proceedings.
7. Guilty pleas have been entered for two cases. These are for the discharge into the Makino/Mangakino Stream from the Feilding Stockyards, and for the drainage of a lake near Levin. These cases will now proceed to sentencing.
8. The final consent for the Foxton Wastewater Treatment Plant has been issued. Horizons is considering lodging an application for costs as Horowhenua District Council is currently challenging the processing costs. Discussions are continuing in an attempt to resolve the impasse.

9. The consent for the Woodville Wastewater Treatment Plant has been publically notified.
10. Two investigations are underway for illegal dumping and burning. Both involve asbestos, which adds very significant complexity and cost to the investigations.

Transport

11. Last week the Accessing Central New Zealand Governance Group held its scheduled meeting. The meeting largely served to update the members on the three key projects currently in play, namely: New West East route (Manawatū Gorge replacement), O2NL, and the Regional Freight Ring Road. These projects will most likely be discussed in greater detail at the up-coming Regional Transport Committee meeting on 5 March 2019.
12. Of note, it seems as though there may well be some time slippage with the completion of the Regional Freight Ring Road Business Case. We had anticipated it to be finished in mid-2019, however it now appears this may be closer to October/November 2019.

River Management

13. The annual Catchment Community Chairs' meeting was held last week with the annual Catchment Community meetings commencing this week. The programme of meetings has been socialised with Council and various members will play a role in chairing some of the local scheme meetings/events.
14. The first of these meetings began on 25 February 2019 and will conclude a month later.
15. Last week, staff presented to Whanganui District Council where the Lower Whanganui River training structures were discussed. Further comment can be provided at the meeting on the outcomes of that engagement, should members seek it.
16. The construction programme continues with pace aided by the very good weather conditions and low river flows. The recently held Catchment Operations Committee meeting provided members with a very comprehensive overview of our operational progress.

Manawatu-Wanganui LASS Limited (MW LASS)

17. The Directors of MW LASS met on 11 February 2019. A copy of the latest MW LASS newsletter is attached at Annex B. In April 2019 the Directors will be holding their annual strategic session to look at the future opportunities for the shared service company. At the recent AGM the Directors re-elected the CE of Horizons as the MW LASS Chair.

Special Interest Group Plenary

18. The leaders of the Regional Sector's Special Interest Groups held their annual Plenary on 7 February 2019. The meeting was well attended with close to 60 participants. A copy of the agenda is attached as part of Annex C. The Plenary served to commence detailed work around the RCEO Business Plan. This Plan will be a detailed operational work programme

aligned to Sector priorities, including resource allocations. We anticipate the Business Plan to be completed mid-2019, after all key stakeholders have been consulted.

National Issues

19. On 14 February 2019 a group of Regional Sector Chairs, Mayors and CEs met with Minister Parker to talk about the freshwater policy work emerging from Central Government. The conversation was very informative and constructive, with a key message from the Sector that we are ready to assist with this work and in so doing focus on the all-important policy implementation aspects.
20. The following day, the Regional Sector meeting was held. A copy of the agenda for that meeting is attached at Annex D. Not surprisingly, the conversation included the Freshwater Policy work and its possible implications for the Sector.
21. At the meeting we also heard from Minister Hipkins, on the recently announced changes to the tertiary/polytechnic arrangements servicing New Zealand.
22. A presentation was also provided by Guy Salmon on his Overseer report. His observations focussed on the use of the tool as a regulatory instrument. The comprehensive report he has produced will be presented to a future Strategy and Policy Committee meeting.

Supporting Documents

- Annex A Council Update
- Annex B MW LASS Newsletter (January 2019)
- Annex C RCEO Update to Regional Sector Meeting (February 2019)
- Annex D Regional Sector Meeting Cover Agenda (February 2019)

ACTIVITIES

Ruapehu

River Management

1. 9 February 2019 – Swim Spot public consultation held at “The Channels” in Taumarunui.

Whanganui

River Management

2. 25 February 2019 – Lower Whanganui Scheme AGM at Whanganui Girls College, 3pm.
3. 25 February 2019 – Matarawa Scheme AGM at Whanganui Girls College, 6pm.

Regional Services & Information

4. Masters Games held 1-10 February 2019 in Whanganui – free transport for participants.

Strategy & Regulation

5. Attended December 2018 and January 2019 meetings of the Te Awa Tupua Technical Committee.
6. Attended meeting on 31 January 2019 with the technical committee and Nga Tangata Tiaki in relation to the Te Awa Tupua Treaty Settlement.

Manawatū

Natural Resources & Partnerships

7. The Manawatū Freshwater Improvement Fund Governance Group met in Palmerston North on 18 January 2019.
8. The Te Apiti Manawatū Gorge Governance Group met in Palmerston North on 21 February 2019.

River Management

9. 29 January 2019 – River Assets & Amenity Partnership meeting with Manawatu District Council (MDC).
10. 25 February 2019 – drop in session arranged for Ashhurst residents wanting to understand more about the Ashhurst Scheme.

Regional Services & Information

11. Attended Civil Defence Emergency Management (CDEM) Coordinating Executive Group meeting hosted by MDC on 14 February 2019.
12. Attended Manawatu Emergency Management Committee meeting on 20 February 2019.

Tararua

River Management

13. 1 February 2019 – Gordon Kuggeleijn retired after more than 30 years with Horizons.
14. 27 February 2019 – River Management briefing to Tararua District Council.

Regional Services & Information

15. 18 January 2019 – Road Safety and Impairment Traffic Stop at Woodville (included Police).
16. 1 February 2019 – Seatbelt and Child Restraint activity (included Plunket) at Dannevirke A&P Show.
17. 26 February 2019 – Dannevirke Community Vehicle Trust meeting.

Strategy & Regulation

18. Various meetings and a workshop with the New Zealand Transport Agency regarding the Te Ahu a Turanga project.
19. Attended Tararua alternative land use options meeting (PGF funded project) on 18 February 2019.

Palmerston North City

River Management

20. Staff met Palmerston North City Council's (PNCC) new Chief Infrastructure Officer, Tom Williams, on 13 February 2019.

Horowhenua

River Management

21. Staff met with representatives from the Department of Conservation, TMI and Raukawa to discuss Makuera swamp on 30 January 2019.

Regional Services & Information

22. Attended Horowhenua Emergency Management Committee meeting on 5 February 2019.

Strategy & Regulation

23. Meeting with Horowhenua District Council regarding Foxton direct referral costs.
24. Staff attended the Neighbourhood Liaison Group meeting for the Levin Landfill.

Rangitikei

Natural Resources & Partnerships

25. Staff attended a hill country field day to learn about what farmers are doing to care for the region's land. The day was organised by the rural community group Agricultural Communities Respecting the Environment (ACRE), with support from Horizons.

River Management

26. 25 February 2019 – Makirikiri Scheme drop-in session.

Regional Services & Information

27. Conducted CDEM Welfare Coordination Group meeting held at Horizons in Marton on 15 February 2019.
28. Conducted Regional CDEM Officers' meeting at Horizons in Marton on 19 February 2019.

Strategy & Regulation

29. Attendance at Te Roopu Ahi Kaa on 12 February 2019.

CORPORATE & GOVERNANCE UPDATE

30. Audit, Risk & Investment Committee Financial Briefing held 5 February 2019.
31. Councillors' Workshop on Annual Plan (Draft Consultation Document), Freshwater Future, River Management and One Plan bridging requirements held 5 February 2019.
32. Strategy & Policy Committee meeting held 12 February 2019.
33. Council meeting to adopt Consultation Document and Supporting Information for consultation held 12 February 2019.
34. Councillors' Workshop on Climate Strategy held 12 February 2019.
35. Catchment Operations Committee meeting held 13 February 2019.
36. Regional Sector meeting held 15 February 2019.

37. Passenger Transport Committee meeting held 19 February 2019.
38. Annual Plan submission period 25 February 2019 to 25 March 2019.
39. Council meeting held 26 February 2019.
40. Audit, Risk & Investment Committee Financial Briefing held 26 February 2019.

Number of FTEs

41. The total number of FTEs is: 245.

COMMUNICATIONS UPDATE

42. Comms Manager chaired the Sector's Communication Special Interest Group meeting, 31 January 2019 – 1 February 2019, at MfE, Wellington.
43. Comms Manager presented at Sector's Special Interest Group Plenary, 7 February 2019, Wellington.
44. Swim Spot Spruce Up/Get Involved events in Taumarunui, Feilding, and Palmerston North.

UPCOMING COMMUNITY ENGAGEMENT EVENTS AND ACTIVITIES

Natural Resources & Partnerships

45. Staff to attend Land Monitoring Forum SIG.
46. Land staff to map several farms with forestation proposals.

River Management

47. Annual scheme meetings commencing 25 February 2019 and finishing 25 March 2019.

GENERAL

Natural Resources & Partnerships

48. Staff attended the NPS Indigenous Biodiversity workshop in Wellington on 13 January 2019.
49. Staff attended an Essential Freshwater Advisory meeting in Wellington on 17 January 2019.
50. Staff attended the Biodiversity Working Group meeting in Auckland on 18-19 January 2019.
51. Staff attended Science and Technical Advisory Group meetings in Wellington on 24 January 2019, 15 February 2019 and 26 February 2019.
52. Staff attended a Freshwater Advisory Group workshop in Wellington on 30 January 2019.
53. Staff attended the SIG Convenors' Plenary on 7 February 2019.
54. Staff hosted a biodiversity ecosystem mapping workshop at Horizons on 15 February 2019.
55. Staff attended a Billion Trees meeting in Wellington on 22 February 2019.

River Management

56. Staff attended the SIG Convenors' Plenary on 7 February 2019.
57. 19 February 2019 – staff update to Whanganui District Council around lower Whanganui River training structures.
58. 20 February 2019 – a meeting with NZSOLD chair to discuss ICOLD representation relating to the development of a levees assessment framework.
59. 20 February 2019 – a meeting with GNS Science around the MCDEM Resilience Fund initiative relating to the Manawatū Gorge (credible landslides scenarios that might result in river management issues).
60. 22 February 2019 – River Managers' action plan champions meeting.
61. 1 March 2019 – a meeting with PNCC to discuss Flyers Line.
62. 4 and 5 March 2019 – River Managers' SIG meeting, Christchurch.

Regional Services & Information

63. Emergency Management Office facilitated Regional CDEM staffing support to the Nelson/Tasman fires.

Strategy & Regulation

64. Our Freshwater Future Programme is preparing for the first phase of community engagement. Useful feedback from stakeholders was provided on Proposed Plan Change 2 (PPC2), and this has been incorporated into our approach. Engagement with stakeholders is anticipated to increase significantly as we progress towards notification.
65. Meeting with Ministry for the Environment (MfE) officials on Proposed Plan Change 2 on 1 February 2019.
66. Attendance at the Ministry for Primary Industries workshop on the development of the Highly Versatile Soils National Policy Statement on 12 February 2019.
67. Attendance at the MfE workshop on the development of the Biodiversity National Policy Statement on 13 February 2019.
68. Rural Advisory staff attended the Fertiliser and Lime Research Centre Annual Conference, engaging with experts from Australia, Ireland and Denmark on 12-14 February 2019.
69. Participation with other regional councils in the Massey University Catalyst Water Quality Science Workshop on 15 February 2019.

Report No.	19-44
Decision Required	

2019 TRIENNIAL ELECTION: TIMETABLE, EARLY PROCESSING AND CANDIDATES' NAMES

1. PURPOSE

- 1.1. This report provides Members with the timetable for the 2019 triennial local authority elections, acknowledges that early processing of votes will be decided by the respective territorial authorities, and seeks a decision on the order in which the candidates' names are to be shown on the voting documents.

2. RECOMMENDATION

It is recommended that Council:

- a. receives the information contained in Report No. 19-44;
- b. notes the timetable for the 2019 triennial local authority elections, and voting method by postal vote;
- c. acknowledges the extent of early processing of votes will be determined by the respective territorial authority; and
- d. agrees that the names of the candidates at the 2019 Horizons Regional Council elections be arranged in:
 - i. alphabetical order of surname; or
 - ii. pseudo-random order of surname; or
 - iii. random order of surname.

3. FINANCIAL IMPACT

- 3.1. The 2019 Elections have been budgeted for.

4. COMMUNITY ENGAGEMENT

- 4.1. A public notice will be issued asking for candidate nominations. Candidate Information Packs will be available and these include information about Horizons Regional Council, the responsibilities of elected members, and the elections process. Both the Electoral Officer and Deputy Electoral Officer are available to respond to any questions from prospective candidates. In previous elections years, Horizons has linked with the **Territorial Authorities (TAs)** so information on Horizons Regional Council activities is also presented when the TAs hold candidate information meetings. It is anticipated this will continue for this elections year.

5. SIGNIFICANT BUSINESS RISK IMPACT

- 5.1. There is no significant business risk impact.

6. BACKGROUND

- 6.1. The next triennial local authority elections will be held on 12 October 2019. The Council made a decision at the Council meeting on 7 June 2017 to retain the status quo *First Past the Post* electoral system for the 2019 elections. Planning for the elections themselves has commenced. While the TAs in the Region carry out much of the work for the Horizons Regional Council elections, Horizons is still required to make a number of decisions relating to the election process.

7. DISCUSSION

- 7.1. **Timetable:** the timetable for the 2019 elections is set out in the **Local Electoral Act 2001** and the **Local Electoral Regulations 2001 (LER)**. The following timetable applies for the forthcoming triennial elections:

Public notice of election / calling for nominations	(Wed to Fri) 17 - 19 July
Nominations open and preliminary roll open for inspection	Friday, 19 July
Nominations close – NOON	Friday, 16 August
Public notice of day of election, candidates names	(est) Wed, 21 August
Delivery of voting documents	20 – 25 September
Election Day voting closes – NOON	Saturday, 12 October
Preliminary results available	pm Saturday, 12 October
Declaration of results	(est) 15 – 17 October

- 7.2. The voting method will be by postal vote. The Chief Executives of the Councils involved with the Online Voting Working Party, advised in December 2018 that there would be no online voting for the 2019 Elections due to prohibitive costs. The processing of all Regional Council votes will be carried out by the TAs, and early processing of votes will be carried out (as in the past) as decided by the respective TAs.

- 7.3. **Order of names on voting papers** – Prior to the enactment of the Local Electoral Regulations 2001, candidates' names were required to be listed on the voting documents in alphabetical order by surname.

- 7.4. **Clause 31(1)** of the Local Electoral Regulations 2001 now allows the Council to decide whether the candidates' names are to be arranged on the voting documents in alphabetical order of surname, pseudo-random order, or random order. In the absence of any Council resolution approving another arrangement, the candidates' names must be arranged in alphabetical order of surname. The features of each arrangement are described as follows:

Option 1 – Alphabetical order of surname

This is the order which has been required to be used at previous local authority elections and is self-explanatory. This is the simplest method for the elector. It is the method they are familiar with and is the system used at the parliamentary elections. There is a suggestion that candidates with a surname starting at the top end of the alphabet have an unfair advantage over others with a 'lower' alphabetic ranking. There is no research that we are aware of which confirms this view.

Option 2 – Pseudo-random order** (one randomised order for all voting documents)

Under this option, the candidates' names for each election are placed in a hat (or similar receptacle), mixed together, and then drawn out of the receptacle with the candidates' names being placed on all voting documents for that election in the order in which they are drawn. This system could possibly be more difficult for the elector to locate the candidate they wish to vote for, especially if there are a large number of candidates standing for election. Although it would resolve the issue (if there is one) of those candidates with a surname starting with the letter "A" or "B" etc having an unfair advantage over those candidates whose surname starts with a middle or later letter of the alphabet, that advantage would then be given to the first few candidates whose names are drawn out of the hat.

(**Note: Although the term 'pseudo-random order' is used in the Local Electoral Regulations to describe this arrangement, this is a somewhat imperfect description in that the term 'pseudo-random' is understood by mathematicians and/or information technology specialists to have a quite different meaning).

Option 3 – Random Order (all documents have a different order)

Under this option, the names of the candidates for each election are shown in a different order on each and every voting document, utilising software that permits the names of the candidates to be laser printed in a different order on each paper. This option suffers from the same (possible) difficulty for the elector as described under the 'pseudo-random' method.

8. COMMENT

- 8.1. The cost of printing the voting documents employing either Option 1 or Option 2 will be identical. Should the Council adopt Option 3 (random order) there will be some increase in cost because of the need to individually laser print each voting document, rather than having them pre-printed. While it is not yet possible to give an estimate of the likely additional costs if this option is chosen, these are not expected to be substantial.
- 8.2. The LER allows each local authority to determine, by resolution, which 'order of candidate name' option it wants to employ. Because regional councils, territorial authorities, district health boards and licensing trusts are all local authorities as defined under the Local Electoral Act 2001, each authority could potentially opt for a different name order option. If this scenario was to occur, a regional council voter could be faced with the order of candidates being different for all the main issues they are required to vote on. This could be confusing for electors, particularly if there are a considerable number of candidates standing for election. It has the potential to discourage people from voting for more than a few candidates, or in the worst case scenario, stop them from voting at all. Most of the TAs in our Region are yet to decide on their order of candidates.
- 8.3. The names of candidates in the Candidate Profile Book which accompanies the voting documents, will appear in alphabetical order, no matter what order they are listed on the voting document.
- 8.4. All three options have both merit and potential drawbacks. However, 'alphabetical order' has traditionally been the preferred choice for Horizons Regional Council and it is therefore recommended that the names of the candidates at the 2019 Horizons Regional Council elections be arranged in alphabetical order.

9. TIMELINE / NEXT STEPS

9.1. Members will receive a future report on the pre-election communications strategy.

10. SIGNIFICANCE

10.1. This is not a significant decision according to the Council's Policy on Significance and Engagement.

Craig Grant
ELECTORAL OFFICER

Kay Booth
DEPUTY ELECTORAL OFFICER

ANNEXES

There are no attachments to this report.

Report No.	19-45
Decision Required	

LOCAL GOVERNMENT NEW ZEALAND CONFERENCE 2019

1. PURPOSE

- 1.1. This report is to determine Members' attendance at the 2019 **Local Government New Zealand (LGNZ)** Conference.

2. RECOMMENDATION

It is recommended that Council:

- a. receives the information contained in Report No. 19-45.
- b. approves the attendance of the Chairman of Council and up to three Councillors (to be named) with expenses paid, and the Chief Executive, at the 2019 Local Government New Zealand Conference at Wellington from 7-9 July 2019, and includes any regional pre tour.

3. FINANCIAL IMPACT

- 3.1. Funding for this activity has been included in the 2018-19 training budget.

4. COMMUNITY ENGAGEMENT

- 4.1. There is no requirement to communicate this activity to the public.

5. SIGNIFICANT BUSINESS RISK

- 5.1. There is no significant business risk associated with this item.

6. BACKGROUND

- 6.1. A resolution was passed at the Council meeting on 22 March 2011 that "...the Chair and up to three Councillors attend each annual LGNZ conference within budget".
- 6.2. The *Councillors' Allowances and Reimbursements Policy* includes the following paragraph under clause 10.1:

Attendance at the LGNZ Annual Conference will be considered and resolved by the Council. Every attempt will be made for each Councillor to attend an LGNZ conference during the triennium.

7. COMMENT

- 7.1. The LGNZ Conference is being held in Wellington from Sunday 7 July to Tuesday 9 July 2019 and will take place in and around TSB Bank Arena and Shed 6. LGNZ have advised that early bird registrations will close on 24 May 2019.
- 7.2. The proposed programme for the LGNZ Conference is available on the LGNZ website - <http://www.lgnz2019.co.nz/lgnz19/programme/programme>

- 7.3. A regional pre-tour will be hosted by Greater Wellington Regional Council from 4-6 July 2019, prior to the LGNZ conference. An itinerary is currently being prepared for the regional pre-tour.
- 7.4. Elected Members who have attended the LGNZ Conference in this triennium, include Crs Barrow, Keedwell, McKellar, Patrick, Sheldon and Te Awe Awe.

8. SIGNIFICANCE

- 8.1. This is not a significant decision according to the Council's Policy on Significance and Engagement.

Craig Grant
GROUP MANAGER CORPORATE & GOVERNANCE

Katharine Tongs
GOVERNANCE COORDINATOR

ANNEXES

There are no attachments to this report.

Report No.	19-46
Information Only - No Decision Required	

AFFIXING OF THE COMMON SEAL

1. PURPOSE

- 1.1. This paper reports on documents to which Horizons Regional Council's Common Seal has been affixed.

2. RECOMMENDATION

That the Council:

- a. **acknowledges** the affixing of the Common Seal to the below mentioned documents.

3. FINANCIAL IMPACT

- 3.1. There is no additional financial impact.

4. COMMUNITY ENGAGEMENT

- 4.1. The community is able to see this information either in the agenda or on the Council's website.

5. COMMENT

- 5.1. The Common Seal has been affixed to the following documents:

a. **Under Chief Executive's Delegated Authority:**

- Janine Kamke
Warrant Card – RMA 1991
- David Brown
Warrant Card – RMA 1991
- Andrew Swanney
Warrant Card – RMA 1991
- Warrant Card
Enforcement Officer
Jacob Channon

b. **Under Urgency:**

Nil

c. **To be Approved:**

Nil

6. SIGNIFICANCE

- 6.1. This is not a significant decision according to the Council's Policy on Significance and Engagement.

Craig Grant
GROUP MANAGER CORPORATE & GOVERNANCE

ANNEXES

There are no attachments to this report.

Report No.	19-47
Information Only - No Decision Required	

COUNCILLORS' WORKSHOP ATTENDANCE - 20 FEBRUARY 2019 TO 19 MARCH 2019

1. EXECUTIVE SUMMARY

- 1.1. This item is to note the Councillors' Workshop Attendance from 20 February 2019 to 19 March 2019.

2. RECOMMENDATION

It is recommended that Council:

- a. receives the information contained in Report No. 19-47 and Annex.

3. SIGNIFICANCE

- 3.1. This is not a significant decision according to the Council's Policy on Significance and Engagement.

Craig Grant
GROUP MANAGER CORPORATE & GOVERNANCE

ANNEXES

- A Workshop Attendance

HORIZONS REGIONAL COUNCIL
COUNCILLORS' WORKSHOP ATTENDANCE
 (for the period)
20 February 2019 to 19 March 2019

Date / Time	Details	Councillor Attendance
Afternoon 12 March 19	SLUI Bid – Waikawa Beach	Present: Cr JJ Barrow Cr LR Burnell Cr DB Cotton Cr EB Gordon Cr RJ Keedwell Cr GM McKellar Cr JM Naylor Cr NJ Patrick Cr PW Rieger Cr CI Sheldon Cr BE Rollinson Cr WK Te Awe Awe

Report No.	19-48
Information Only - No Decision Required	

DON LINKLATER BURSARY

1. PRESENTATION

- 1.1 Matthew Hardcastle will talk to the Regional Council on his progress through study using Don Linklater Bursary. Matthew has recently submitted his Master of Science (Environmental Science).

2. RECOMMENDATION

It is recommended that Council:

- a. receives the talk from Matthew Hardcastle
- b. notes that Matthew will be joining Council for lunch.

3. SIGNIFICANCE

- 3.1. This is not a significant decision according to the Council's Policy on Significance and Engagement.

Natalie McLelland
SENIOR PEOPLE & CAPABILITY ADVISOR

Craig Grant
GROUP MANAGER – CORPORATE & GOVERNANCE

ANNEXES

There are no attachments to this report.

Report of the tenth meeting of the tenth triennium of the Regional Transport Committee held at 10.30am on Tuesday 5 March 2019, in the Tararua Room, Horizons Regional Council, 11-15 Victoria Avenue, Palmerston North.

PRESENT Crs EB Gordon JP (Chair), RJ Keedwell, Mayor M Feyen (Horowhenua District Council), Mayor H Worboys (Manawatu District Council), Mayor G Smith (Palmerston North City Council), Ms E Speight (New Zealand Transport Agency), Mayor G Smith (Palmerston North City Council), Mayor D Cameron (Ruapehu District Council), Mayor T Collis (Tararua District Council), Mayor H McDouall (Whanganui District Council) (to 12.10pm), Mr E Christiansen (Road Users), Mr S Walker (Road Transport Association).

IN ATTENDANCE Councillors P Rieger, G McKellar
Group Manager Regional Services and Information Mr G Shirley
Manager Transport Services Mr P Hindrup
Committee Secretary Mrs JA Kennedy

ALSO PRESENT At various times during the meeting:
Mr A Mayston, Ms D Webster (Road Safety Coordinators), Ms C Morrison (Media & Communications Manager), Deputy Mayor N Belsham (Rangitikei District Council), Mr M Owen (NZTA), various territorial authority roading / asset managers, Mr N Johnson (Midwest Ferries), Mr J Riding (Marico Marine NZ Ltd), and a member of the Press.

The Chair welcomed everyone to the meeting.

APOLOGIES

RT 19-69 **Moved** **McDouall/Collis**

That apologies be received from Mr Neild (KiwiRail), Inspector Calkin (NZ Police), and Mayor Watson (Rangitikei District Council)

CARRIED

The Chair noted that Deputy Mayor Belsham was attending on behalf of Mayor Watson (Rangitikei District Council).

PUBLIC FORUMS / DEPUTATIONS / PETITIONS

SUPPLEMENTARY ITEMS

A Letter from Hon Dr Nick Smith seeking the Committee's support for a road safety petition was distributed for Members' consideration.

MEMBERS' CONFLICTS OF INTEREST

There were no conflicts of interest declared.

CONFIRMATION OF MINUTES

RT 19-70 **Moved** **Cameron/Feyen**

That the Committee:

confirms the minutes of the Regional Transport Committee meeting held on 4 December 2018 as a correct record, and notes that the recommendations were adopted by the Council on 18 December 2019.

CARRIED

PRESENTATION: MIDWEST FERRIES PROGRESS REPORT

Report No 19-19

Mr Neville Johnson (Midwest Ferries) and Mr John Riding (Marico Marine NZ Ltd) took Members through a Port Feasibility review for a proposal to operate a RoRo ferry service between the Port of Whanganui and Motueka. At the conclusion of the presentation, and following questions from Members, the Chair thanked Mr Johnson and Mr Riding.

RT 19-71 **Moved** **Gordon/Feyen**

That the Committee recommends that Council:

- a. receives the presentation from John Riding and Neville Johnson.

CARRIED

ROAD SAFETY UPDATE

Report No 19-20

This report provided an update on road safety trends in the region and advised Members of road safety education activities undertaken by Horizons Road Safety Coordinators over the previous six months. Mr Mayston (Road Safety Coordinator) spoke to the report. He noted the increase in fatalities in the Region from 32 in 2017 to 44 in 2018, outlined the success of the driver licence programmes, and explained the child restraint programme. Members provided their comments and asked questions of clarification relating to the activities. It was suggested that when reporting on crash statistics that an analysis of each crash be undertaken as well as noting contributing factors.

RT 19-72 **Moved** **Collis/Worboys**

That the Committee recommends that Council:

- a. receives the information contained in Report No. and Annex 19-20 and Annex.

CARRIED

APPROVED ORGANISATION QUARTERLY UPDATE

Report No 19-21

This report updated members on significant regional roading, public transport, road safety and planning activities within the Horizons Regional Council region. Mayors and representatives of the local authorities in the region introduced their reports, highlighted activities of note, and responded to questions of clarification.

Mayor Feyen (Horowhenua District Council) commented on the poor standard of workmanship for road repairs, and expressed his concerns at the heavy congestion through Levin town centre. He thanked Ms Webster (Road Safety Coordinator) for her efforts in the Horowhenua area.

Deputy Mayor Belsham (Rangitikei District Council) expressed concern at the signal from the New Zealand Transport Agency to extend re-seal programmes out to a 12 year period.

The issue of damage from the forestry industry to roads nation-wide was raised by Mayor Cameron, Collis and McDouall.

RT 19-73 **Moved** **Keedwell/McDouall**

That the Committee recommends that Council:

- a. receives the information contained in Report No. 19-21 and Annex.

CARRIED

NEW ZEALAND TRANSPORT AGENCY DIRECTOR'S REPORT

Report No 19-22

This report provided Members with an update on the New Zealand Transport Agency's regional and national activities: Te Aru a Turanga (Manawatu-Tararua Highway), Otaki to North of Levin (O2NL), Palmerston North Integrated Transport Investments (Regional Freight Ring Road), and the National Land Transport Programme.

Ms Speight (New Zealand Transport Agency (NZTA)) spoke to a powerpoint presentation and responded to Members' questions and comments. In response to Members' criticism expressed about the omission of a separate walkway/cycleway path for the Manawatu-Tararua Highway project, Ms Speight explained that the project for a new highway did not include a separate cycleway and walkway. Ms Speight said NZTA would be investigating other options for a cycleway/walkway.

Concern was expressed at the quality of road repairs in Horowhenua and in other parts of the Region with Mayor Feyen (Horowhenua District Council) noting he had no confidence in the current construction methods being used.

RT 19-74 **Moved** **Gordon/Collis**

That the Committee recommends that Council:

- a. receives the information contained in Report No. 19-22.

CARRIED

MEMBERS' QUESTIONS

The Chair referred to a tabled letter from Hon Dr Nick Smith which sought the Committee's support for a road safety petition.

RT 19-75

Moved

Cameron/Smith

That the Committee:

Supports the intent of the letter from Hon Dr Nic Smith to introduce random roadside drug testing.

Abstain: Mayor Feyen, Ms Speight

CARRIED

The meeting closed at 12.45pm.

Confirmed

CHIEF EXECUTIVE

CHAIR

Report of the twenty-first meeting of the tenth triennium of the Strategy and Policy Committee held at 10.00am on Tuesday 12 March 2019, in the Tararua Room, Horizons Regional Council, 11-15 Victoria Avenue, Palmerston North.

PRESENT Crs EB Gordon JP (Chair), JJ Barrow, LR Burnell QSM, DB Cotton, RJ Keedwell, GM McKellar, JM Naylor, NJ Patrick, PW Rieger QSO JP, BE Rollinson, CI Sheldon (from 10.10am), WK Te Awe Awe.

IN ATTENDANCE Chief Executive Mr MJ McCartney
Group Manager
Corporate and Governance Mr C Grant
Committee Secretary Mrs KA Tongs

ALSO PRESENT At various times during the meeting:
Dr N Peet (Group Manager Strategy & Regulation), Dr J Roygard (Group Manager Natural Resources & Partnerships), Mr R Strong (Group Manager River Management), Mr G Shirley (Group Manager Regional Services and Information), Mrs L Macdonald (Chief Financial Officer), Ms E Daly (Environmental Scientist Ecology), Mrs L Best (Group Secretary/PA), Ms A Matthews (Manager Science & Innovation), Mr B Gilliland (Senior Policy Analyst), Mr J Twomey (Senior Policy Analyst Iwi), Mr L Brown (Manager Freshwater & Partnerships), Mrs C Hesselin (Senior Communications Advisor), Mrs M Smith (Communications Officer), Members of the Ngā Puna Rau o Rangitīkei project team, and a member of the press.

The Chair welcomed everyone to the meeting and invited Cr Te Awe Awe to say a Karakia.

APOLOGIES

SP 19-134 Moved Cotton/Rollinson
That an apology be received from Cr Sheldon for lateness.
CARRIED

Mr Gordon (Team Leader Corporate Information) briefed Members about the spam emails being received by Councillors.

Mr Grant (Group Manager Corporate & Governance) briefed Members on the process for the 'Test' Livestreaming of the meeting.

SUPPLEMENTARY ITEMS

There were no supplementary items to be considered.

MEMBERS' CONFLICTS OF INTEREST

There were no conflicts of interest declared.

At the commencement of Item 8, Lakes Management Update, the Chair noted a conflict of interest.

Report of the thirteenth meeting of the tenth triennium of the Environment Committee held at 9.00am on Wednesday 13 March 2019, in the Tararua Room, Horizons Regional Council, 11-15 Victoria Avenue, Palmerston North.

PRESENT Crs GM McKellar (Chair), JJ Barrow, LR Burnell, EB Gordon JP (ex officio), RJ Keedwell, JM Naylor, NJ Patrick (from 9.11am), PW Rieger QSO JP, CI Sheldon, and WK Te Awe Awe, DB Cotton and BE Rollinson (via audio visual link).

IN ATTENDANCE Chief Executive Mr MJ McCartney
Committee Secretary Mrs JA Kennedy

ALSO PRESENT At various times during the meeting:
Dr N Peet (Group Manager Strategy & Regulation), Mr R Strong (Group Manager River Management), Dr J Roygard (Group Manager Natural Resources & Partnerships), Mr R Smillie (Environmental Manager), Ms A Matthews (Science & Innovation Manager), Mr G Bevin (Regulatory Manager), Ms C Morrison (Media & Communications Manager), Mr L Brown (Freshwater & Partnerships Manager), Mrs S Williams (Environmental Educator), Mrs M Patterson (Senior Scientist), Mayor H Worboys, Mr R Templer, Mr S Harris, Mr G Young (Manawatu District Council), Mr P Wood (Health Protection Officer & Drinking Water Assessor, MidCentral Health), and a member of the press.

The Chair welcomed everyone to the meeting.

APOLOGIES

ENV 19-109 Moved Sheldon/Keedwell

That the Committee receives an apology from Cr Patrick for lateness.

CARRIED

PUBLIC FORUMS / DEPUTATIONS / PETITIONS

There were no requests for public speaking rights.

SUPPLEMENTARY ITEMS

There were no supplementary items to be considered.

MEMBERS' CONFLICTS OF INTEREST

During discussion of Item 9, Freshwater and Partnerships Progress report, Cr Patrick declared a conflict of interest through her employment with Te Kaahui o Rauru.

Public Excluded Section

RECOMMENDATION

That the public be excluded from the remainder of the Council meeting as the general subject matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

General subject of each matter to be considered	Reason for passing this resolution	Ground(s) under section 48(1) for the passing of this resolution
PX1 Confirmation of Public Excluded Meeting held on 26 February 2019	s7(2)(h) - the withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
PX2 Reid Line Floodway Property Purchase	s7(2)(h) - the withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. This item contains commercially sensitive information due to proposed property purchase..	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
PX3 Chief Executive Interim Performance Review	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person. This report should remain confidential because it includes information about the performance and employment terms of an identifiable individual..	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
PX4 Council / Committee to consider whether any item in the Public Excluded minutes can be moved into the public domain and define the extent of the release		
PX5 Members' Questions		